

Value Chain Facilitator (VCF)

SKS Foundation

Vacancy-1

Job Context

SKS Foundation will implement a fish value chain development sub-project titled "**Production of Safe Fish, Fish Products and Marketing**" under 'Rural Microenterprise Transformation Project(RMTP)' of Palli Karma-Sahayak Foundation (PKSF) and IFAD for a period of 23-months in Gaibandha Sadar, Saghata, Fulchari and SundarganjUpazilas of Gaibandha district. The project will work to increase the income of small and marginal fish producers, fish entrepreneurs, actors and service providers of backward and forward markets, ensure food security and improve family nutrition. Value chain development of fish and fish products will be ensured at various levels through value addition, expansion of financial services for enterprise development and strengthening of institutional structure. The members will work on increasing the range of fish enterprises and expanding the enterprises through skill development in modern production methods and strong market linkages. With this objective, SKS Foundation is going to recruit for the position of "Value Chain Facilitator" to lead the project in the ground.

Job Responsibilities.

- To play effective roles and responsibilities for creating opportunities and access to quality materials and services for fish firms in the project locations through 'Memorandum of Understanding' with the relevant actors and private service providers at backward and forward markets of fish and fish products.
- To analyze the extent of progress of each intervention planned in the project, to use different tools and techniques for strengthening the market system and help strengthening the private sectors for problem solving.
- To discuss, review the existing policies at national and regional level for development of fisheries sector, implementation of the policies and guidelines, to advocate with government and non-government agencies, associations for reviewing these policies and contributing to make these policies more business friendly.
- At least 50% of the time should be spent for field implementation of the project and guiding the project staff and project participants in line with project agreement with PKSF, project guidelines, approved budget and following other documents of the project.
- Assist Admin and Accounts Officer in project financial management and procurement activities,
- To coordinate with and execution of the planned activities in a smooth and expeditious manner keeping constant communication with the senior officials of the PKSF and SKS Foundation as well and adopting and implementing actions from the project team to achieve the project outcomes.
- To ensure skill development of entrepreneurs in intensive fish farming, assistance in establishment of demonstration plots for extension of safe fish farming technologies in

improved traditional/semi-intensive systems, enhancement of capacity building of fish farmer in quality fish production.

- Support for establishment of high value native fish hatcheries, identifying new opportunities in fish & fish products supply chain, improving the quality of local fish markets.
- Development of training modules for master trainer development, organizing training according to modules, assisting entrepreneurs in developing their 'Business Model and Marketing Plans' and selecting the right actors, entrepreneurs, service providers for achieving GLOBAL GAP and HACCP certification.
- Piloting of new fisheries technologies and extension of the proven technologies in fisheries sector.
- Maintaining liaison with the donor organization, government officers, private sectors, public institutions etc.
- Taking effective initiatives for conduction of project baseline/sub-sector study, mid-term review, end-line study, case studies etc. coordinating with PKSf Focal Person for the project.
- Any other responsibilities suggested by SKS Foundation in line with this project.

Employment Status

- Full-time

Educational Requirements

- M. Sc/B. Sc in Fisheries/Marine Fisheries/Master's in Business Administration/Development Studies.

Experience Requirements

- At least 5 year(s)

Additional Requirements.

- Age at most 45 years.
- The applicants should have experience in the following business area(s):
- At least 05 years' experience with 02 years practical experience in project management work in national/ international organizations in fisheries development related activities. Preference will be given to candidates with experience in value chain project management and should have 3 years of experience in value chain project management.
- Good Computer skills in MS office applications (should have strong skills on word, excel, power point).
- Good command and facilitation skills in English and Bangla .
- Report writing, leadership, negotiation, PRA tools, conflict resolution, quick decision making and implementation as per plan.
- Strong monitoring on program activities and financial control as well.
- Scientific paper publication, magazine printing, photography, graphic design skills will add advantages.
- Ability to ride motor cycle with a valid driving license.

Job Location

- Gaibandha (Sadar,Saghata, Fulchari, Sundorgonj)

Salary

- Within the range of BDT 48,000 to50,000 (Per Month), Festival allowance as per policy of SKS Foundation.

Read Before Apply

Interested Candidates are requested to apply through online to Deputy Director, HR SKS Foundation, College Road, Uttar HorinSingha, Gaibandha-5700 Or send Your CV to hr@sks-bd.org. Applications should reach with detailed CV including contact cell-phone number and two referees. Only short listed candidates will be called for interview. Women are especially encouraged to apply.

***Photograph** must be enclosed with the resume.

Application Deadline: **07 January, 2024**

Assistant Value Chain Facilitator (AVCF)

SKS Foundation

Vacancy- 2

Job Context

SKS Foundation will implement a fish value chain development sub-project titled "**Production of Safe Fish, Fish Products and Marketing**" under 'Rural Microenterprise Transformation Project (RMTP)' of Palli Karma-Sahayak Foundation (PKSF) and IFAD for a period of 23-months in Gaibandha Sadar, Saghata, Fulchari and Sundarganj Upazilas of Gaibandha district. The project will work to increase the income of small and marginal fish producers, fish entrepreneurs, actors and service providers of backward and forward markets, ensure food security and improve family nutrition. Value chain development of fish and fish products will be ensured at various levels through value addition, expansion of financial services for enterprise development and strengthening of institutional structure. The members will work on increasing the range of fish enterprises and expanding the enterprises through skill development in modern production methods and strong market linkages. With this objective, SKS Foundation is going to recruit for the position of "*Assistant Value Chain Facilitator*" for project implementation in the field.

Job Responsibilities

- Selection of fish producers, fisheries entrepreneurs, selection of master trainers, selection of lead fish farmers, selection of local service providers and formation of production teams and close coordination with various stakeholders.
- Should be responsible for development of relevant training modules, conduction of trainings for safe fish production, establishment of demonstrations for modern fish farming, different piloting initiatives, trials, case studies and collecting relevant data, information relevant to project activities.
- To facilitate the fish producers, fish entrepreneurs in the field for access to relevant services, establishment of local service centers in cooperation with private sectors, effective bridging the fish producers with relevant materials suppliers and fish products buyers.
- To organize training for the lead fish farmers through the Master Trainers concerning GLOBAL GAP and HACCP. To monitor the fish farms in line with the indicators of GLOBAL GAP and giving necessary support and advices.
- To facilitate and support the fish producers and fish products processors for getting them ready in line with monitoring under the indicators of GLOBAL GAP and HACCP.
- Enhancement of capacity building of fish farmer in quality fish production, support for establishment of high value native fish hatcheries, facilitate the fisherman to produce quality fish.
- Regular field visit, monitoring of planned activities in the field and advices to the program participants, stakeholders to reach the objectives set in the project.

- Any other responsibilities as suggested by Value Chain Facilitator (VCF) in line with the project planning and implementation.

Employment Status

- Full-time

Educational Requirements

- Bachelor of Science in Fisheries/ Diploma in Fisheries/Agriculture.

Experience Requirements

- At least 3 year(s)

Additional Requirements.

- Age at most 45 years.
- The applicants should have experience in the following area(s):
- At least 02 years experience in fisheries development related activities in national or international organization with practical experience. Experience in value chain activities, marketing, branding, fish processing, intensive and semi-intensive fisheries management will get advantages
- Good Computer skills in MS office applications.
- Good command in communication and facilitation skills in English and Bangla.
- Ability to ride motor cycle with a valid driving license.

Job Location

- Gaibandha (Sadar, Saghata, Fulchari, Sundorgonj)

Salary

- Within the range of BDT21,000 to 23000 (Per Month),
- Festival allowance as per policy of SKS Foundation.

Read Before Apply

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Application Deadline: **07 January, 2024**

Accounts Officer

SKS Foundation

Vacancy-1

Job Context

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Job Responsibilities.

- Maintain all books of accounts of the project and maintain bank accounts, cash management, fixed assets management, stock management, advance and reimbursement, audit arrangements, Tax and VAT regulations and compliance with the project.
- Prepare budget and ensure actual expenditure is in line with the budget, maintain disbursement, reconciliation, and loan disbursement according to project Financial Guideline.
- Preserve all procurement records and financial records in accordance with the provisions of the PPA 2006.
- Assist in preparing monthly, quarterly and annual financial reports and any other related reports as per project requirement.
- Maintain liaison and coordinate with PMU accounts department regarding project accounts, and finance.
- Perform any other tasks assigned by the management.

Employment Status

- Full-time

Educational Requirements

- At least Bachelor Degree in Accounting/Finance/Management from any Govt. approved university.

Experience Requirements

- At least 5 year(s)

Additional Requirements.

- Age at most 45 years.
- Candidates with CA (CC) or any relevant professional degree/certificate will get preferences.
- Training in Financial Management will be treated as extra Quality.
- Experience in using AIS & MIS tools of Microfinance will get preference.
- Good operating skills of Microsoft Office(specially in MS excel & MS Word)
- Ability to ride motor cycle with a valid driving license.

Job Location

- Gaibandha (Sadar,Saghata, Fulchari, Sundorgonj)

Salary

- Salary Range 29000 - 30,000 (Monthly)
- Others benefits will be as per Organization policy and budget provision.

Read Before Apply

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